

BORAWAN

TEH-KASRAWAD, DISTRICT-KHARGONE (M.P.)





REPORT OF VALUE ADDED COURSE DONE IN COLLABORATION

Madhuban College of Management, Barwani,

(I) Certificate Course on Enhancing Soft Skills and Personality

Value added course "Enhancing Soft Skill and Personality" was conducted for thirty hours for the B.Ed. and M.Ed. Students of the college from 11/09/2018 to 18/09/2018 in collaboration with Madhuban College of Management. The students of B.Ed. and M.Ed. enrolled for the course. The course consisted of theory classes, tasks and assignments. The assignments were submitted by the students in the college. The tasks given were assignments, group work, and presentation. The group presented their work in the face to face/online sessions. The assignments of the students were evaluated by the teachers. 85 Students completed their course successfully.



Prof. S.K. Tiwari

Principal

Swa. Gulab Bai Yadav Smriti
Shiksha Mahavidhyalaya
BORAWAN (M.P.)



BORAWAN

TEH-KASRAWAD, DISTRICT-KHARGONE (M.P.)





Duration: 8 Days

Enhancing soft skills and personality

Course Code: VACESSP18

Course purpose: Course Purpose: The purpose of the eight-day certificate course in enhancing soft skills and personality development for B.Ed and M.Ed. students is to equip them with the necessary skills and knowledge to develop their soft skills, communication abilities, and enhance their personality. The course aims to enhance the employability of the students by making them more confident, articulate and effective communicators, and more professional in their approach.

Course Learning Outcomes: CLOs

By the end of the program, participants will be able to:

- 1. Understand the importance of soft skills and personality development in personal and professional growth.
- 2. Develop their communication skills, including verbal and non-verbal communication, listening skills, and public speaking skills.
- 3. Enhance skills, effective their inter-personal including building relationships, teamwork, and conflict resolution.
- 4. Understand and implement time management techniques, stress management, and goal setting techniques.
- Develop leadership skills and professionalism.

Programme Learning Outcomes: PLOs

- 1. Develop an understanding of the importance of soft skills and personality development in education and other professional fields.
- 2. Apply effective communication skills and techniques in their personal and professional lives.
- 3. Demonstrate the ability to work in a team and resolve conflicts effectively.
- 4. Demonstrate leadership skills and professionalism in their approach to work Smriti Shi

Swa. Gulab Bai Yadav Smriti Shiksha Mahavidhyalaya

Telephone No: 07282-277854

Email: principal.gbyssm@gmail.com

www.gbyssm.com



BORAWAN

TEH-KASRAWAD, DISTRICT-KHARGONE (M.P.)



Recognized by NCTE, Affiliated by Devi Ahilya Vishwavidyalaya Indore

- 5. Participants will be able to manage their time and prioritize tasks effectively.
- 6. Participants will be able to adapt to change and handle challenging situations with resilience.

Participants will be able to develop a personal action plan for continued personal growth and development.

Day 2:

- Introduction to the course (1 hour)
- Understanding the importance of communication skills (2 hours)
- Developing effective communication skills (2 hours)

Day 2:

- Self-awareness and self-assessment (1 hour)
- Emotional intelligence and its significance (2 hours)
- Emotional intelligence and leadership (2 hours)
- Developing emotional intelligence (2 hours)

Day 3:

- Conflict management and resolution (1 hour)
- Negotiation skills (2 hours)
- Problem-solving and decision-making (2 hours)
- Team building and team management (2 hours)

Day 4:

• Time management and productivity (1 hour)

• Goal setting and prioritization (2 hours)

Prof. S.K. Tiwari

Principal

Swa. Gulab Bai Yadav Smriti
Shiksha Mahavidhyalaya

Email: principal.gbyssm@gniail.com

www.gbyssm.com

Telephone No: 07282-277854



BORAWAN

TEH-KASRAWAD, DISTRICT-KHARGONE (M.P.)



Recognized by NCTE, Affiliated by Devi Ahilya Vishwavidyalaya Indore

- Stress management techniques (2 hours)
- Building resilience (2 hours)

Day 5:

- Presentation skills (1 hour)
- Public speaking skills (2 hours)
- Articulation and voice modulation (2 hours)
- Confidence building (2 hours)

Day 6:

- Interpersonal skills (1 hour)
- Networking and building relationships (2 hours)
- Active listening (2 hours)
- Empathy and compassion (2 hours)

Day 7:

- Cultural competence and diversity (1 hour)
- Inclusivity and sensitivity (2 hours)
- Cross-cultural communication (2 hours)
- Global citizenship (2 hours)

Day 8:

- Personal branding and online presence (1 hour)
- Resume building and interview skills (2 hours)
- Career planning and professional development (2 hours)

• Course review and evaluation (3 hours)

Principal
Swa. Gulab Bai Yadav Smriti
Shiksha Mahavidhyalaya

BORAWAN (M.P.)

Email: principal.gbyssm@gmail.com

www.gbyssm.com

Telaphone No: 07282-277854



BORAWAN

TEH-KASRAWAD, DISTRICT-KHARGONE (M.P.)



Recognized by NCTE, Affiliated by Devi Ahilya Vishwavidyalaya Indore

The course will run for eight days, with six hours of classes each day, including lunch break. Each day's classes will be divided into four 90-minute sessions, with breaks in between. The course will be assessed through various assignments and projects, such as group presentations, individual speeches, reflective journals, and role plays. Upon successful completion of the course, students will be awarded a certificate in enhancing soft skills and personality.

Assessment and Grading:

The program will be assessed based on participation in group discussions, completion of assignments, and active engagement in activities. The final assessment will be based on a reflection paper summarizing the key takeaways and action plans for personal and professional development.

Grading Criteria:

Participation in group discussions: 30%

Completion of assignments: 40%

Reflection paper: 30%

Attendance Policy: Participants are required to attend all sessions and complete all assignments to receive a certificate of completion for the Personality Development Program.



Prof. S.K. Fiwari
Principal
Swa. Gulab Bai Yadav Smriti
Shiksha Mahavidhyalaya
BORAWAN (M.P.)



BORAWAN

TEH-KASRAWAD, DISTRICT-KHARGONE (M.P.)



Recognized by NCTE, Affiliated by Devi Ahilya Vishwavidyalaya Indore

GULAS BALYADAV SMRITI SHIKSHA MAHAVIDHYALAY BORAWAN

IN COLLABORATION WITH

MADHUBAN COLLEGE OF MANAGEMENT, BARWANI

ORGANIZED



Eight Days certificate course in

Enhancing soft skill and Personality

From 11.09.2018 to 18.09.2018

Last date of Registration: 10.09.2018

Students interested in joining the course are requested to contact the course Co-coordinator as mention in the brochure attached

Course education

PAWAN (M.P.)



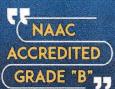
Dr Suiendra Kumar Tiwari Francipal Suz Gulab Han Sadas Starte Shikar Mahasubyaksa Barawan Me

Prof. S.K. Tiwari
Principal
Swa. Gulab Bai Yadav Smriti
Shiksha Mahavidhyalaya
BORAWAN (M.P.)

www.gbyss.m.com

Telephone No: 07282-277854

Email: principal.gbyssm@gmail.com



BORAWAN

TEH-KASRAWAD, DISTRICT-KHARGONE (M.P.)



Recognized by NCTE, Affiliated by Devi Ahilya Vishwavidyalaya Indore

	ooks juga saliga samakakka ka samakakkakka ka dega ka palakkakka ka		LODED COL eg soft skil	s ared Fern					
		State 11 o	2018 optember-		owe Sylvasi				
	ACCES TO SAFETY	Name of the last				1	N. S. O		
	MANUFACTURE AND	1		-4-	-4			12	<i>1</i> 7,
	COT & A. B. & (C.S.) &	- f	+		-	1		L.	
4	WALK FINGUESE			1		12	1	Section and the Contract of	month was a
endromen		F			1	-	1	annightere mark Bares	kar francisco
tagicarran	The state of the s	1	1 6	14		A Commence		ACCOUNTED TO THE	territorios territorios territorios
reference.		P	1-1	1/	and some	Andrews	1	1	1.52
Talana in	13.84 I K 300 I I			1-7	and Income	12		and the same	1
	Land Company of the C	Anna	1	6	4	**************************************	1	1	and grown a
- Historia		the state of the state of	receive Cilcom	Acceptable process		and the same			*****
SERVICE STREET		Lancard Const	-				P		1 / 1
ordinament	ALVALDO DE CONTRE	and the second distance	ekspoolektrisse	and the sale	aca dinente	A STATE OF THE PARTY OF THE PAR	10	-	
esta renovo	test bolt to the second control of the secon	enimente de la com- commenta de la com-	and the same of th					1	***************************************
- 100 - 100	PRIA ATE REPORT	processors and a processors	1 /			Acres Francisco			Same Regional Control
-	COMMUNICATE PROPERTY	······································	area and the construction		en feren		1	-	
2	XX0138.000 2002 X2241						15	-	++-
-25				14				j.	
35 	CARTA INNA	·	L	1	-	- 2	1	- 7	
2	SCHOOL SALESEE.	-6		4.0		17		-6-	1-5
32	9609665 13606000000		-		1			J.	***************************************
38	CONTRACTOR AND			-		1	1	1	
30	NAMES OF THE PARTY	1 1/2		1	-		1	4	
- 15	TOTAL TRANSPORT	1	-	12					
	PAGE BURNESS AND STREET	- 2			-	-	1	-	
14	TACHER STRAIN NOTES		1	-		1.1			
all same	100 E		1	Accessor to the control			Samuel Mariana	1	
nelli processi Mariani	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		1			1			
nei Dienaria	With the book of	and the second					4	-	and the same
and service		<u>\$</u>				******	- J	1	
Service Services	10 10 10 10 10 10 10 10 10 10 10 10 10 1		1 1			Acres de l'acres		Service Liverness	
nd week			12	- 4		-	7		4
es de la compansa de	31 33 Ex. 55 57	- \$						F	1-2-1
A Service	1000 F280 1000 F80444	Accessor Marian	1				1		
ndipenten	THE STATE OF THE S	-		1	-		1		Anna de consta
All Control	14. 12. 1	The second					1		Account the country
-45 		and the second		description of the second	Harris de Consession	ra coma de mora como	004001 00100	essanos gaves	+
A Commence		to the same		opening the second	Tractice of the same	Anna Mariana		Account Account	
77	PRINCE CONTROL OF THE	and the same						1	
94	位等性的可引用等数例如	and Land	and the same	Access of the same	nerrod our	100		7	akeen aan jakeen oo oo
-	PERMIT AND ADDRESS OF THE PERMIT ADDRESS OF THE PERMIT AND ADDRESS OF THE PERMIT AND ADDRESS OF THE PERMIT ADDRESS OF THE PERMIT ADDRESS OF THE PERMIT AND ADDRESS OF THE PERMIT ADDRESS OF	Server of Livinian	and the second	Ť,	and the same			germani de ames	4 - 4 - 1
	Acceptance of the Control of the Con	necessary between		Santan Period		and proper	entrack dance		distance of the country of
***************************************	F\$T/24/3 a < 4 aspt		1	and the second	and the same		1	and the second	Account Council
ederiloseppopolica 1955			and from	in in the same	essel species	descriptions		Anna Carlo	• • •
			1		and and	1 1	1		and the second second
4	0 3 M 5 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		-7-		Consequence of the second		1-12		· · · · · · · · · · · · · · · · · · ·
9.1		- 4				T Ç			
0/2	100 364 14 3 2206 337 25			- 6	Annual Comme		L		and the same of the same of
-	CANADAM DIA LADE	++	-			-		7	+ +
A COLUMNIA SANTA A COLUMNIA SANTA A COLUMNIA SANTA	CARL CONTRACTOR AND MAIN	<u> </u>							
755	TOTAL FOLDERS			, J	-	÷			
	10.000.000.0000 10.000.0000	5	1.7	15		10		13	Accessed the second
25	34.324 34.69			in Summer				-	Ann Karren
	1875.55 1 975.55 No. 18 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			1-2	-			-4	
-	CALL CANAL		Character of the second	#		1	a constant	172	According control
- Contraction	20.000 (A.1) 20.000 (A.1)	j.	A				<u> </u>	-	
Niger	1 (0 x 54 x 1 x 7 x 1 x 54)		1 5	Constant Constant			+		************
Section of the sectio	STATE OF A SHE WARE		15			- P	<u> </u>		Kumar Tiwa
na increase a		-	14-		- 1	- 7	- 5-1	-	
Transaction of the second	\$18.00 £ 18.00			<u> </u>				¥	Lingual V
83	STREET, TANKSTON STREET	4	19.4				Ħ.		The second second
-	85999ANG96 1/4/	* /A		- (- 1		Laboration Benchmark
		1	11				99,010	LANCE OF LANCE	PRODUCTION OF THE PROPERTY OF
	11.0		1					9	
		Section of the sectio							18



Prof. S.K. Tiwari
Principal
Swa. Gulab Bai Yadav Smriti
Shiksha Mahavidhyalaya
BORAWAN (M.P.)



BORAWAN

TEH-KASRAWAD, DISTRICT-KHARGONE (M.P.)



Recognized by NCTE, Affiliated by Devi Ahilya Vishwavidyalaya Indore

Feedback Form for Participants

Course Title: Enhancing Soft Skill and Personality

Organizer: GBYSSM Borawan

Date: 11.09.2018 to 18.09.2018

Course coordinator: KL Verma

ramme :	Participants:	II GIRACOC
Note:		6
Company of the Compan		s your feedback on the course by fill overour courses in the future.
01. Overall, how	satisfied are you with the co	ursel
LLVETYS	atisfied [] Satisfied	[] Neutral
[] Unsati	isfied [] Very unsatisfied	
02. What did you	i like most about the course?	
		7 7 7 7
	en e	415 × 11 × 11 × 10 × 10 × 10 × 10 × 10 ×
osenia de la constanta de la c	जेटवाईकि। ट्रांस ou rate the quality of the cov	(rse materials (e.g. handouts, presentations, e
1. Excellent	[] Good	
[] Fair	[] Pour	
05. Haw would y	on rate the instructor's effec	tiveness in presenting the course material?
[] Excellent	(L) Good	
Fair	[] Poor	Q.
66. Did the cour	we meet you expectations?	Dr. Surendra Kumar Tin Hencipal Swa. Gulet Bai Yata: Sur Shikata Mahandyalava. Berawa
		Prof. S.K. Tiwari

www.gbyssm.com

Telephone No: 07282-277854

Email: principal.gbyssm@gmail.com

Swa. Gulab Bai Yadav Smriti Shiksha Mahavidhyalaya BORAWAN (M.P.)



BORAWAN

TEH-KASRAWAD, DISTRICT-KHARGONE (M.P.)



Recognized by NCTE, Affiliated by Devi Ahilya Vishwavidyalaya Indore

Vex	[]No						
07. What sp	ecific topics o	careas w	ould you hav	e liked to sec	covered is	more deta	117
		23	N. STOT			(T-1) - (K)	اوا
on. What sp	pecific topics (or areas di	d you find n	ost valuable?			
	e can response anno anno anno anno anno anno anno ann	गप्तम	Harri	A	s en en general en		antigorier ne de neixe de describe de altre de d
09. Do you	feel that the c	ourse has	improved yo	our understan	ding of per	sonality de	velopment?
LIVES							
[] No							
10. Would	you recommen	d this cou	rse to other	×1			
41800				*			
[] No					•		
Any other	comments or s	eggestion	s for improv	emest			
				त्रिक हे	Talia	ग्रहिए	apricenses un tractical a total

Thank you for your time and feedback!



Dr. Storendro Kumar Tiwari Polacipal Swa. Gulat Ital Vadar Social Shikaha Maharadyalwa. Bacawan M.P.



Prof. S.K. Tiwari
Principal
Swa. Gulab Bai Yadav Smriti
Shiksha Mahavidhyalaya
BORAWAN (M.P.)



BORAWAN

TEH-KASRAWAD, DISTRICT-KHARGONE (M.P.)



Recognized by NCTE, Affiliated by Devi Ahilya Vishwavidyalaya Indore





Prof. S.K. Viwari

Principal

Swa. Gulab Bai Yadav Smriti
Shiksha Mahavidhyalaya
BORAWAN (M.P.)